

**BLUE MOUND MEMORIAL LIBRARY  
BOARD OF TRUSTEES MEETING**

Monday, February 23, 2026

6:00pm

**ATTENDANCE:**

Julie Chapman, President

Amy Brown, Treasurer

Dani Noland, Secretary

Anne Byard, Trustee

Cindy Ervin, Trustee

Diana Kupish, Trustee

Alice Reed, Consultant

The February Meeting of the Library Trustees was called to order Monday, February 23, 2026, at 6:00pm. The Pledge of Allegiance was recited.

**SECRETARY'S MINUTES**

Secretary's Minutes were reviewed. Anny Byard made a motion to accept the Secretary's minutes, with Diana Kupish making a second. Motion passed.

**TREASURER'S REPORT**

Treasurer's Report was reviewed and a motion to accept was made by Amy Brown, with a second by Anne Byard. Motion passed.

**LIBRARIAN'S REPORT**

Copies of the Librarian's Report was handed out. Board members signed up to be at the Teen programs that have been scheduled. A tentative work schedule for employees was handed out. Discussion was had regarding the Annex Rental. It was noted 2 checks should be made from the person renting the room—one for the deposit and one for the rental fee. No Cash should be collected. This will be put in the Rental Agreement paperwork, with Dani Noland doing these updates. It was also noted we need to be clear how the room is inspected after it's rented, by whom, and who they report to, so a deposit can be returned (or not) in a timely fashion. (Follow up: Carolyn Wetzel inspects the room as soon as possible and tells the Librarian if the deposit can be returned to the renter). It was also agreed if the Annex is not being used before a rental date, the renter can set up early, such as the day before. The door between the hall and the Library would need to be locked for this arrangement, though. Discussion was also had as to closing the Annex door and keeping the heat off. Unless it is going to be ZERO DEGREES or below outside, the door should be closed and the heat to off. This also ensures if a patron goes in the back room, the Library staff will hear the bells on the door being opened. A motion to accept the Librarian's Report was made by Anne Byard, with a second by Amy Brown, and motion passed.

## OLD BUSINESS

It was decided not to follow through with the bid to replace all the lights in the main Library, submitted in writing by D & D Electric. The lights in the library have been totally replaced in the past few years. Lightbulbs will be replaced and if necessary, check into replacement of necessary light fixtures that are bad.

Erin is working on contacting patrons who have attended the Senior Freeze event in the past. She will make a schedule for April 17, 2026 starting at 1:00pm

## NEW BUSINESS

Everything has been removed from the Community Center and the inventory list can be eliminated. Keys to the Community Center have been turned in.

The list of library keys was addressed.

Economic Interest Statements were distributed, filled out, signed and will be returned.

Diana Kupish made a motion to add wording (in **BOLD LETTERS HERE**) to Policy IX D, E, and G2, so as to read:

IX D. The Librarian is entitled to two (2) weeks paid vacation **after a year's employment**, which s/he may take at any time providing that s/he notifies the Board of Trustees at least three (3) weeks in advance, and providing a replacement is available.

IX E. Each year the Librarian will be allowed five (5) days sick leave with pay accumulative to ten (10) working days maximum, **after a year's employment**.

IX G 2. In regard to severance pay, the library is obligated for only the accrued salary, unused vacation pay and accumulated sick leave **after a year's employment**.

Amy Brown seconded the motion and motion passed.

A Probationary Period Letter was created by Julie Chapman and reviewed. Amy Brown made a motion to adopt the Probationary Period Letter as written, with a second by Anne Byard.

Motion passed.

Anne Byard will contact Jerry Reichart about mowing this year and his price.

## OTHER

Erin has been trained in the Narcan Training. Not everyone needs to be trained but if they are working at the library, it is suggested they are trained. Although online training is available, Julie Chapman will call the Department of Health on what training entails, and if they will send someone out to do the training (like they do at schools).

## PERSONNEL

Evaluation Committee reported on candidates interviewed for the Library Director's position. Discussion was held. Amy Brown made a motion to hire Alex Beckett for a 90 day probationary period (through May 31, 2026), at \$18/hr., starting March 2, 2026. Anne Byard made a second and motion passed.

A motion to adjourn the meeting at 8:02pm was made by Diana Kupish with a second by Anne Byard. Motion passed.

Next meeting is Monday, March 23, 2026, at 6:00pm

Dani Noland, Secretary