

Blue Mound Memorial Library
Board of Trustees Meeting
March 24, 2025

Attendance:

Nancy Gorden, President
Julie Chapman, Vice-president
Amy Brown, Treasurer
Anne Byard, Trustee
Dani Noland, Trustee
Audrey Miller, Director
Diana Kupish, Trustee

The March Meeting of the Library Trustees was called to order on March 24, 2025 at 6:00 p.m. The Pledge of Allegiance was recited.

Minutes from the Regular Meeting of February 24, 2025 were reviewed and discussed. **Amy Brown made a motion to accept the Minutes as presented. Anne Byard seconded. The motion carried with unanimous approval.**

The Treasurers Report was distributed and reviewed. Noting a negative in the Egg Hunt, an email from Alice Reed stated that the Lion's Club, Dollar General and Dani Noland made sufficient donations to get through this year's event. There was a negative in Professional Services which would have included attorney fees. The negative in Contingencies was probably due to the Julie Jones retirement dinner and her retirement gift which came from that section. **Julie Chapman made a motion to accept the Treasurer's Report with Amy Brown seconding the motion. The motion passed with all 'Aye' votes.**

Librarian Report was presented in writing.

- Attendance for Story Time is down with between 8-14 children attending. Dani suggested that Audrey Miller change her routine leading with the Story Time first, followed by the craft, then food, and finally play time. Notify the parents of her change so the children could participate in most of the activities before leaving for pre-school. Carolyn has been great with preparing the food.
- Summer programs have been booked with only one exception.
- Dani suggested the Director make a 'Wish List' of wants not needs. When the Board has extra money, the Wish List is useful.
- **Microsoft Office licensing is \$3 per month.** Audrey is not sure yet if Microsoft Office Suite is on the new computers which were just opened today (March 24th). This question is **Tabled until the April** meeting when more information is available.

Library Activities:

- March 5: Story Time - 8 children attending
- March 8: Lego Club - 5 children attending
- March 12: Story Time – 14 children attending
- March 19: Story Time – 8 children attending

Upcoming Programs:

- March 26 : Story Time
- April 2: Story Time
- April 2: Fairy Garden Class (pending signups)
- April 12: Easter Egg Hunt
- April 22: Senior Freeze

Old Business:

- **Termination Policy** was reviewed and discussed. Unable to make a decision, it was decided to **Table the policy for another month.** A committee will be established to review, offer ideas, and provide guidance for the April meeting. **Amy Brown made a motion to Table the Termination Policy for now and to form a committee will be established to review, offer ideas, provide guidance for the April meeting. Amy Brown seconded the motion. The motion carried with unanimous consent.** (Dani Noland, Amy Brown, Diana Kupish, and Julie Chapman agreed to be on the committee. They will meet on Wednesday, March 26th at the Library at 4:30 p.m.)

New Business:

- The Carpet needs to be Steam Cleaned. It was suggested to put it off until after the Summer Reading Programs.
- Easter Egg Hunt – need help filling eggs on April 7th. Also help is needed again for the Easter Egg Hunt on April 12th in the park beginning at 11:00 a.m. until about 2 p.m. Dani took down names of the volunteers to give to Alice.

Other:

- Dani inquired about the bar codes on the outside of books. Audrey explained that the Library Association spent a great deal of money on a machine that scans the bar codes but cannot do it if the codes are inside the books.
- Dani informed Audrey that she can leave a note on the Library door that she had to leave (to go to the post office or whatever) and will return in 5 minutes.

A motion was made by Anne Byard to adjourn the meeting. Amy Brown seconded the motion. The motion carried with unanimous approval. The meeting adjourned at 6:55 p.m.

Diana Kupish, Trustee